

**Bylaws**  
**Of**  
**The Nansemond Beekeepers**  
**Association (NBA)**

**ARTICLE I: NAME**

**Section 1:** This nonprofit organization shall be known as “The Nansemond Beekeepers Association”.

**ARTICLE II: OBJECTIVES**

**Section 1:** The objectives of the Association shall be to provide a local resource to:

- Foster the keeping and efficient management of honey bees.
- Educate members in the science and techniques of apiculture.
- Inform the public on the ecological and economic benefits of honey bee culture and the value of beekeepers to the community.
- Provide opportunities for informal exchanges of information through fellowship with other beekeepers.
- Maintain a connection with the larger network of organized beekeepers.

**ARTICLE III: MEMBERSHIP**

**Section 1:** Any person with an interest in beekeeping shall be eligible for membership in this organization.

**Section 2:** Each individual with a single membership will be entitled to one vote in the proceedings of the Association. A family membership will be limited to two related individuals, each of which will be entitled to one vote.

**Section 3:** Each Association member agrees to be bound by these Bylaws.

**ARTICLE IV: ELECTION OF OFFICERS**

ADOPTED: June 14, 2011

VERSION 3, amended August 12, 2014

VERSION 4, amended May 9, 2023

**Section 1:** A Nominating Committee, appointed by the Executive Committee, shall present a complete slate of candidates to the membership annually at the April meeting. Additional nominations will be accepted from the floor during the April meeting. Floor nominees will be vetted by the Nominating Committee and, if qualified, included in May's election ballot. No person shall be nominated for any office without his or her consent.

**Section 2:** Officers shall be elected annually from the nominees at the May meeting and shall take office July 1<sup>st</sup>.

## **ARTICLE V: OFFICERS**

**Section 1:** The officers of the Association shall consist of a President, Vice President, Secretary, and Treasurer.

**Section 2:** The officers shall be elected by majority vote and shall serve in that capacity for 12 months. A quorum (see Article X) of members is required for an election to be valid.

**Section 3:** The President may serve no more than two successive terms; however, may be elected again after an interval of at least one year. The other officers may be reelected without limitation, subject to their willingness to serve.

**Section 4:** In case of a vacancy in any officer position the Executive Committee shall appoint a member to serve the remainder of the term.

## **ARTICLE VI: DUTIES OF OFFICERS**

**Section 1:** The President has the prime responsibility for the Association and the direction of its activities. The President shall preside at all meetings of the Association using regular parliamentary procedure and Robert's Rules of Order. After his/her term expires, the President is expected to continue to serve as a member of the Executive Committee until replaced by the most recent past President.

**Section 2:** The Vice President shall perform the duties of the President in his/her absence. The Vice President shall act as Program Coordinator.

**Section 3:** The secretary shall record the minutes and proceedings at each meeting, file and preserve all Association documents, attend to all Association correspondence, and notify members and general public of Association meetings.

**Section 4:** The Treasurer shall receive and disburse all monies of the Association. Complete and accurate records showing the receipts and disbursements shall be kept.

## **ARTICLE VII: COMMITTEES**

**Section 1:** Executive Committee – consists of the officers of the Association and the

most recent past President. The Executive Committee shall act on behalf of the membership with respect to administrative decisions and shall make recommendations to the general membership. The current President shall act as Chairman.

**Section 2:** Nominating Committee – consists of three members of the Association appointed by the Executive Committee and shall perform its duties in accordance with Article IV Section 1.

**Section 3:** Bylaw Committee – consists of three members of the Association appointed by the President. Bylaws will be subject to a thorough review and updating every three years. Any recommendations for change shall be made in accordance with Article XI Section 1.

**Section 4:** Club Property Committee – consists of three members of the Association appointed by the President. Accurate records of the quantity and location of all Association property shall be kept. Annual report shall be filed with the Secretary.

## **ARTICLE VIII: DUES**

**Section 1:** Dues shall be established annually as proposed by the Executive Committee and approved by the members present at the May meeting and shall be payable at the July meeting.

**Section 2:** Memberships expire on June 30 each year. Any member of the Association who becomes delinquent in payment of dues shall be dropped from the membership rolls after the August meeting and shall cease to be a member of the Association. A person who has been dropped for non-payment of dues may be restored to active membership by paying the current fiscal year's dues.

## **ARTICLE IX: MEETINGS**

**Section 1:** There shall be regular meetings of the Association to be held on the second Tuesday of each month. The Executive Committee may change a meeting date if circumstances require it. Meetings may be combined with special events such as workshops, dinners, picnics, etc.

**Section 2:** Special programs may be presented any time during the year after Executive Committee approval.

**Section 3:** Members of the Association shall be notified of the time and place of each meeting or special program via regular mail, electronic mail or other means as appropriate.

**Section 4:** Membership in the Association is not required for attendance at meetings. Only current members may vote on any business conducted at the meetings.

## **ARTICLE X: QUORUM**

**Section 1:** Thirty percent (30%) of the paid membership shall constitute a quorum for Association business. In the event of insufficient attendance at any regular meeting, business may be conducted with approval of 75% of those members present, subject to final ratification at the next regular meeting.

**Section 2:** Three members of the Executive Committee shall constitute a quorum.

## **ARTICLE XI: BYLAW AMENDMENTS**

**Section 1:** Any article or section of any article of the Bylaws may be amended at any regular meeting by a two-thirds (2/3) vote of all members present, providing proposed amendments have been presented in advance to the Executive Committee for their recommendations, and, subsequently, have been presented in writing, via regular mail or electronic mail, to the entire membership at least 30 days prior to approval meeting. **ARTICLE XII: FUNDS**

**Section 1:** Disbursements up to \$100.00 may be approved by a quorum of the Executive Committee (See Article X) and subsequently reported to the general membership in the next Treasurer's Report. All disbursements in excess of \$100.00 must be approved by the general membership.

**Section 2:** An audit will be conducted annually by an individual designated by the President. Upon completion of any audit, the results will be reported to the membership.

**Section 3:** The Treasurer, in consultation with the Executive Committee, shall develop the proposed Annual Budget to be presented at the April meeting and approved at the May meeting.

**Section 4:** Finances of NBA programs will be managed on a fiscal year basis.